

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: October 16, 2017
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth, excused
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

Comms. Weindel, Hans, McManus and Paul present. Comm. Ruth is excused.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Weindel, seconded by Comm. Hans to approve the 09/18/17 minutes as they are available to the public upon request. Any questions? (hearing none) Roll call vote, all yes.

Motion made by Comm. Weindel, seconded by Comm. McManus to approve the Budget Workshop meeting of 10/02/17. Any questions? (hearing none) Roll call vote, Comm. McManus, Weindel and Paul yes. Comm. Hans abstained.

Correspondence – Cl.Crockett

Incoming

We received a letter from the MEL/JIF Insurance that effective January 2018, there will be a change in the valuation of fire trucks that are 15 years or older for replacement cost and actual cash value.

We received a letter from Owl Protective Systems which refers to some items in the building such as smoke detectors and heat detectors and the re-wiring of such.

Outgoing

We sent a letter to Security Plus Inc., to accept our letter of cancellation for their security service to Lindenwold Fire District effective September 26, 2017. Owl Protective Services will replace them.

Treasurer's Report – Comm. McManus

As of 10/16/17:

TD Bank General Checking	66,354.03
TD Bank Money Market Account	397,056.34
TD Bank Money Market Capital	2,551.42
TD Bank Payroll Checking	21,418.26
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,044.78
Petty Cash	200.00
Total Current Assets	511,086.19

Motion made by Comm. Hans, seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 47 bills totaling \$21,391.42.

Motion made by Comm. Hans, seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: I'm waiting for the leaves to fall and I'll get that cleaned up. I'm going to see about getting the gutters cleaned real soon because those acorns are probably clogging up right about now. So I'll get that done as soon as possible, hopefully next week or so. After the leaves get done we'll clean it up again. I did go out there tonight and sprayed the weeds out there so hopefully they'll die off, and sprayed the side of the monument also.

Health & Safety – Comm. Hans

Comm. Hans: The physicals are just about completed with one person left to get done.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: I was making rounds around town, putting the markers back up.

EFA Nolan: Yeah, some of them fall.

Comm. Hans: And the caps are loose, but I have the tool in the car so as I see them I tighten them up.

EFA Nolan: I tell the guys the same thing if they see one that's loose.

Comm. Hans: I just saw another one today hanging across the sidewalk or in the street. If anybody sees one bent over give me a call and I'll put it back up so no one gets hurt. Other than that, that's all I have at this time.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

No report.

Fuel – Comm. Weindel

No report.

Train Display – Comm. Weindel

No report.

Apparatus – Comm. McManus

Comm. McManus: I'm still waiting for Justin to install the computer in the new truck. I was having a little bit of trouble with the one on the Ladder, but got that back up and running.

I'm still waiting for the deficiency reports from First Priority on the trucks from when they did the PM's. I know there is an issue with the Ladder, but I don't know what else there is an issue with.

Communications – Comm. McManus

Comm. McManus: Wireless is coming. They installed the radio in the new truck and hooked up the headset, and evidently there was a wiring issue with the Officer's side headset in the rear. Wireless came out and said they fixed it. I was informed Friday night they're still not working. They're not keying the radio up, so now they're coming out this Friday to fix them. That's all I've got.

Sale of Assets – Comm. McManus

No report.

Computers – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: We do have a list of quotes for new equipment, we're waiting for one more, then they'll be ordering the equipment to finish up that line item.

Turn-Out Gear – Comm. Paul

Comm. Paul: The gear is OK.

Fitness Center – Comm. Paul

Comm. Paul: We're still looking at prices to fix or replace the Stairmaster.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have two members that haven't been sworn-in yet, they've been issued gear, and their physicals came in. One is assigned to Battalion 2, one is assigned to Battalion 1. We have one member out getting a physical, waiting for the rest of his physical to come back. And one Junior we're meeting with tomorrow night.

Also under Membership, we have the Membership Policy 1303 that we could possibly vote on under Old Business. We did table it from the last meeting. That's all I got.

S.O.G.'s – Comm. Paul

No report.

Administration / Personnel – Comm. Paul

No report.

Office of Fire Prevention – Comm. Paul

Comm. Paul: The Fire Official's report for 09-18-17 – 10-16-17 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

Training Division – Comm. Paul

n/a

Executive Fire Administrator's Report – E.F.A. Nolan

EFA Nolan: The report was read aloud by EFA Nolan, a copy is attached to the minutes.

Comm. Hans: On the Ms. Dixon item, I stopped over there later on and talked to somebody from Home Depot, they were talking about getting the OK to donate a kitchen and a roof to her now.

EFA Nolan: That's awesome.

Comm. Hans: I don't know exactly where that's at, but they said some big wheel came in and approved it, so they did a lot over there.

EFA Nolan: That's a really great program.

President's Report – Comm. Paul

Comm. Paul: President's? (hearing none)

Borough of Lindenwold – Councilman DiDominico

n/a

Solicitor – R. Tavani

Sol.Tavani: Thank you Vice Chairman. We have several Resolutions this evening. The first one is the second reading of Resolution 2017-21, which is the Resolution to approve the Administrative employee contract. We also have Resolution 2017-23 which approves the agreement with Central Station Monitoring through Owl Protective Systems. And I believe you want action on the Membership Policy Directive 1303 for approval tonight. So I'd ask for action on them.

Resolutions – Comm. Paul

Comm. Paul: The second reading of 2017-21 – To approve the Administrative Employee Contract. Motion made by Comm. McManus, seconded by Comm. Hans to open to the Public. All in favor, ayes have it. (hearing none) Motion made by Comm. McManus, seconded by Comm. Hans to close to the Public. All in favor? Ayes have it.

Sol.Tavani: Now you have your roll call vote on approval.
Roll call vote, all yes.

Comm. Paul: Resolution 2017 – 23 Central Station Monitoring Agreement through Owl Protective Systems. Motion made by Comm. McManus, seconded by Comm. Hans to accept. Roll call vote, all yes.

Old Business – Comm. Paul

Comm. Paul: We have Membership Policy Directive 1303 to change the Junior age from 16 to 14.
Sol.Tavani: And the change seems to be highlighted on page 4 of the policy, at least the copy I have.
Comm. Paul: Some were highlighted with the age and then some other duties were all in bold. On the last page under No. 5 it was highlighted, letter C about completing the membership activity book.

Motion made by Comm. McManus, seconded by Comm. Weindel to accept. Roll call vote, all yes.
Sol.Tavani: That's all I have Vice Chairman.

New Business – Comm. Paul

Comm. Paul: New Business? (hearing none)

Comm. Paul: We need a motion to approve the check for \$37,107.18 as our portion of the grant for the air packs. Motion made by Comm. Weindel, seconded by Comm. McManus. Roll call vote, all yes.

Public Portion – Comm. Paul

Comm. Paul: Public Portion? (hearing none)

Open to Commissioners – Comm. Paul

Comm. McManus: There was one thing in our packet about the Bulletin from the JIF about changing what the trucks over 15 years are insured for. I know it's under Frank's line item but...right now the Ladder is insured for \$700,000.

Sol.Tavani: They're asking for replacement value. How much is an Aerial worth?

Comm. McManus: About \$1.3 million. You're probably going to double what it's insured for now.

Sol.Tavani: They advised that that will result in an increase in the assessment for the District.

Comm. McManus: Right.

Comm. Hans: I thought they were only insuring it for \$700,000.

Sol.Tavani: That's an example, but they made clear that although this would result in an increase to the property portion of the District assessment, and I would assume it would also increase your policy premium. The increase will be significantly lower than if the District has to fund the difference between the amount the JIF would pay for a loss and the amount of a new fire truck. So the vehicle in question here is a 2000 KME Aerial?

Comm. McManus: That's the Ladder. It's actually 1999.

Comm. Weindel: Can we keep it the way it is or do we have to...

Sol.Tavani: They're recommending we do replacement value in order to protect the taxpayers of the District in case it's a total loss, then they're going to be paying something closer to the...

EFA Nolan: If they pay \$700,000, we'd have to pay the rest.

Comm. Paul: And the Borough would be responsible for \$300,000.

Sol.Tavani: Did the District receive any information of how much more it's going to cost in terms of insurance?

Comm. Weindel: No, I don't know.

Open to Commissioners – continued

Sol.Tavani: Can they give us an idea before you do anything?

Comm. Paul: Will we be able to find that out?

Cl.Crockett: Yes.

Sol.Tavani: This is Conner Strong, they're pretty service oriented. I'm sure they would probably provide us something. If not them, Hardenbergh would, Danielle Colainni. That would be my question, how much more will it cost.

Comm. McManus: The only thing is, if we don't do it before the end of this month, it will be assessed separately, that's all. It has to be done by the end of the year.

Sol.Tavani: But they're asking for an estimate, correct, for the replacement value?

Comm. McManus: They want a value. And talking to manufactures, you're talking \$1.3 - \$1.4 million dollars.

Sol.Tavani: So the best educated estimate, not a guess, but an estimate by the District would be \$1.3 million?

Comm. Weindel: Um hum.

Sol.Tavani: Hypothetically if it's \$1.3 million, how much are we talking in terms of increased cost?

Comm. McManus: What does the Ladder cost us now?

Sol.Tavani: Is it broken down?

Comm. Paul: We'll have to look into that.

Comm. McManus: If you're going to double the insurance value, do you think it might just double the premium for that vehicle.

Sol.Tavani: It would appear that the Board's consensus for a replacement value is \$1.3 million. So that information can be provided, but we just want to know how much.

Comm. McManus: When is your next meeting for the Committee for the Air Packs?

EFA Nolan: It's supposed to be tomorrow, but it got cancelled, nobody could make it.

Comm. McManus: So it's going to be before our next meeting?

EFA Nolan: It is, yeah.

Comm. McManus: So we need an approval for that check.

EFA Nolan: Before that meeting.

Comm. McManus: Yeah, we have to do it tonight. Otherwise, we're not going to write a \$37,000 check with no approval.

Cl.Crockett: The next Board meeting is 11/20/17.

Comm. McManus: But if the meeting was supposed to be tomorrow and they postponed it, it might be next week.

Cl.Crockett: That's right, that's what I mean...the meetings aren't again until November.

Comm. Weindel: Why can't we vote on it now?

Sol.Tavani: In New Business?

Comm. Paul: We can go back and open up New Business?

Sol.Tavani: Yep.

Comm. Paul: OK. Anything else from the Commissioners? (hearing none) We'll go back to New Business.

Closed Session – Comm. Paul

n/a

Adjourn - Comm. Paul

Motion made by Comm. McManus, seconded by Comm. Hans to adjourn the meeting at 7:53pm.

All in favor, ayes have it.

4:01 PM
10/16/17
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of October 16, 2017

	<u>Oct 16, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	66,354.03
1011 · TD Bank Money Market Acco...	397,056.34
1013 · TD Bank Money Market Capital	2,551.42
1020 · TD Bank Payroll Checking	21,418.26
1030 · TD Bank LEA Dedicated Pen...	7,461.36
1040 · TD Bank LEA Trust Penalty	16,044.78
1090 · Petty Cash	200.00
Total 1000 · CASH	<u>511,086.19</u>
Total Checking/Savings	<u>511,086.19</u>
Total Current Assets	<u>511,086.19</u>
TOTAL ASSETS	<u><u>511,086.19</u></u>
LIABILITIES & EQUITY	0.00

LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE
LINDENWOLD, NEW JERSEY, 08021
856-346-0935
(Fax) 856-346-3638

10/16/17

FIRE MARSHAL'S REPORT

September 18, 2017 to October 16, 2017

Inspections Completed to date:

1. South Jersey Gas
2. Lena's Water Ice
3. Balsomo's Pizza
4. Oh Drama Glamour Studio
5. 76 Gas
6. Brailyn's Barber Shop
7. Marquice's Jewery
8. Davis CPA
9. Elite Family Dental
10. International Welding
11. Jacks Donuts
12. Linden Auto Body
13. Motor Trans of Lindenwold
14. Quick Food Store
15. All Smiles Daycare
16. Lazy Lucy Laundrymat
17. Alcoy Industrial
18. Elb's Brintol and Party supplies
19. Alpine Court
20. Animal Adoption
21. CC Head Start
22. Canals
23. Capp Realty
24. Commitment Comm. Church
25. Woodland Village

Re-Inspections:

Complaints: Received: 0 Complaints: Resolved: 0 Imminent Hazards 0

Requested Response: 0 Time Extensions: 0

Civilian Burn Reports: 0

Permits Issued: Type I 0 Type II 0

Penalties Issued: 0

Comments to District Commissioners:

Fire Prevention Programs: 7

1. Magnolia Fire Prevention Open House 7-9pm 10-7-17
2. Gibbsboro's Fire Prevention Open House 7-9pm 10-9-17
3. Lindenwold Fire Department did fire prevention programs at School #4, #5, and Pre-school. 10-11-17
4. Barrington's Fire Prevention Open House 7-9pm 10-11-17
5. GTFD 6 Fire Prevention Open House 7-9pm 10-12-17
6. Laurel Lake Regional Fire Alliance Fire Prevention Open house at Clemeton Fire Department, well attended

Problems: 0

Code Violation Investigations: 1. Meet with Construction Official Hann's about a vent system at 324 E. Atlantic Ave.

Total fees received to date: LHU Rebate: 1st. qtr. LH \$3,046.55
LHU Rebate: 2nd qtr. LH \$1,346.80
LHU Rebate: 3rd. qtr. LH \$2,067.00
LHU Rebate: 4th. qtr LH \$ 5,802.65

NLH Registrations:

| Registrations: \$16,171.00
Registration late fee: \$1,467.50
Permits: \$ 374.00
Penalty: \$

Total for 2017 \$30,275.41
Total for 2016 \$32,707.64

For Better Fire Protection,

Michael J. Nolan, Fire Official
Tim D. Shannon, Fire Prevention Specialist
Mike Breeze, Fire Prevention Specialist

BOARD OF FIRE COMMISSIONERS

LINDENWOLD FIRE DISTRICT NO.1

**2201 BANGOR AVENUE
LINDENWOLD, NJ 08021
PHONE: 856-346-0935
FAX: 856-346-3638**

October 16, 2017

October 2017 Chief's Report

1. Attended State Fire Corr. meeting in Wildwood 9-15-17
2. Attended the JIF meeting 9/20/17
3. Attended NJDFS Class "Everyday Fire Investigations" 9-26-17
4. Boro Hall meeting for Home Depot presentation to Dixon Family 9/27/17
5. Attended the Radio Advisory meeting 9-27-17
6. Represented the Department at the viewing for Pass Chief Valentine's mother. 9-28-17
7. Attended Pre-Construction for Camden County Fire Responders Memorial 9-29-17
8. Attended with the Department Mass for Public Servants held at Our Lady of Guadalupe 9-29-17
9. Myself and Captain Burns attended the AFG grant meeting, we will receive 35 SCBA units, 35 Spare Bottles and 9 spare face masks, and our share is 37,107.18. A significant savings to our residents. 10-2-17
10. Attended Business meetings 10-3-17
11. Greg Matthews from First responders Taskforce came to the meeting to talk about Insurance options for our members. 10-3-17
12. Attended meeting with EP Henry for the pavers at the Camden County Fire Responders Memorial 10-3-17
13. Attended along with LPD have a coffee with COP at the Wawa on Chews landing Rd. 10-4-17
14. The Department attended the presentation from Home Depot to Ms. Dixon. There were about Home Depot workers helping to fix up her home. 10-6-17
15. Picked up 20 cases of Gatorade and 20 cases of water for Rehab. Operations. 10-6-17
16. Banquet Meeting Paris Caterers for 2018 Banquet. 10-12-17
17. Meeting with Patco Official's for Disaster Drill 10-13-17

Michael Nolan
Executive Fire Administrator/Fire Official
Lindenwold Fire Department
Cell - 609-923-8354

*Second reading of Resolution 2017-21 at the October 16, 2017 Board Meeting

RESOLUTION 2017 – 21

**Board of Fire Commissioners
Fire District No 1**

Resolution to Approve Administrative Employee Contract

WHEREAS, pursuant to NJSA 40A-14-81.1 the Board shall, by Resolution, among other things, determine the terms of , fix compensation for and prescribe the duties of paid positions established, and ;

WHEREAS, the Board previously established the position of District Clerk/LEA Clerk and appointed Kathleen Crockett to the position, and:

WHEREAS, the Board desires to approve a new contract for this employee, and;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall have a first reading of this resolution , which may be by title , at its meeting on 09/18/17 at 7:30 pm or soon thereafter as the Board directs, and

BE IT FURTHER RESOLVED that the public is hereby advised that the Resolution of approval shall be given a second reading at the Board's regular meeting on 10/16/2017 at 7:30 pm and this Resolution and the attached notice of introduction and notice of second reading shall be published in the Courier Post at least one week prior to the second reading.

Dated: 09/18/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk



OWL PROTECTIVE SYSTEMS
PO Box 2054 MEDFORD, NEW JERSEY 08055
tel (609) 953-2999 - tel (856) 983-2999

Resolution 2017-23

CENTRAL STATION MONITORING AGREEMENT

It is hereby agree that the undersigned, for Lindenwold Fire, being the owner or lessee of the premises which contains a security system, hereinafter referred to as "subscriber", hereby leases monitoring services from Owl Protective Systems for the current monitoring rate per month, plus sales tax, payable in advance annually.

It is further agreed that this agreement shall automatically renew itself for a period of one year and from year to year thereafter. It is further agreed, that in the event of any breach of this agreement, or upon failure of subscriber to pay an installment when due, Owl Protective Systems may cancel monitoring service. Termination of service shall not waive the right of Owl Protective Systems to collect the charges which may have accrued or were to have been accrued thereunder.

The subscriber shall not disturb, injure, remove, interfere or perform work upon the system nor permit any one to do so, and shall at all times indemnify and keep harmless Owl Protective Systems from any and all loss to said system by reason of fire or any other cause. Owl Protective Systems is not the insurer and does not undertake the guarantee against any loss or damage to the subscriber by reason of any burglary, theft, fire, smoke, or any other cause in excess of \$200.00. Nor shall it in any way be liable in any such event by reason of negligence or oversight on the part of any of its employees or subcontractors. Owl Protective Systems shall only agree to correct or replace any parts of the systems set forth. This warranty is expressly made in lieu of any and all other warranties expressed or implied, including the warranties of merchantability and fitness. Owl Protective Systems shall not be liable for any loss or damage, directly or indirectly arising from this agreement or use of said equipment or system, nor for consequential damages, nor for loss of communication for voice over IP service (VOIP).

It is further agreed that neither party shall change or alter the terms of this agreement except by mutual consent or writing. The undersigned hereby agree in writing to the terms of agreement.

By: *OCTOBER 16, 2017*

By: *LINDENWOLD FIRE
DISTRICT NO. 1
2201 BANGOR AVE.
LINDENWOLD, NJ 08081*

(Subscriber Signature)

Raymond McManus

(Please Print Name and Title)

*RAYMOND McMANUS
COMMISSIONER*

ATTEST: *KATHLEEN CROCKETT,
DISTRICT CLERK*

Kathleen Crockett

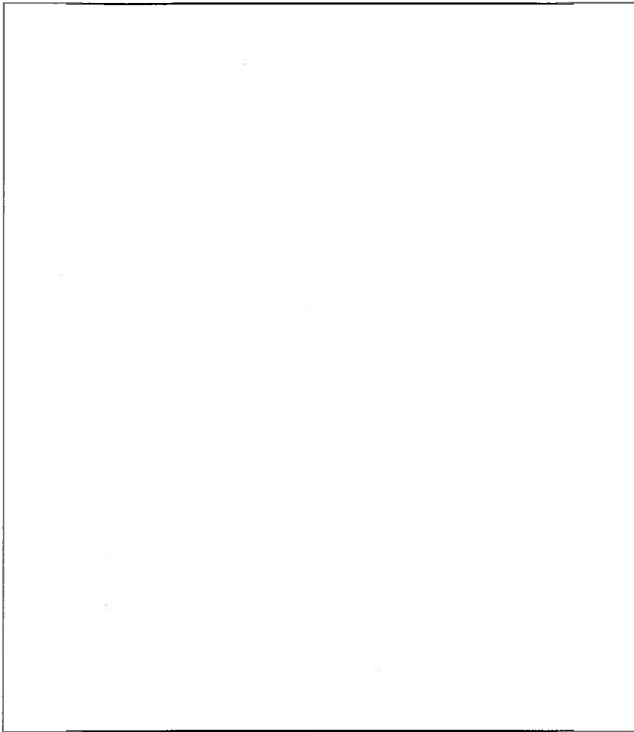
Board of Fire Commissioners
Fire District No 1.
Borough of Lindenwold,
Camden County

Notice of Introduction and
Second Reading

Notice is hereby given that on 9-18-2017 the Board introduced a first reading of Resolution 2017-21 to approve a new contract for its Clerk.

Please take further notice that said resolution shall have a second reading and vote of final passage on 10-16-2017 at 7:30 pm or as soon thereafter as the Board's business permits.

Dated: 10/04/17
Clifford S. Ruth, Chairman
(\$10.56)



STATE OF NEW JERSEY
CAMDEN COUNTY

§

JANET PERKS

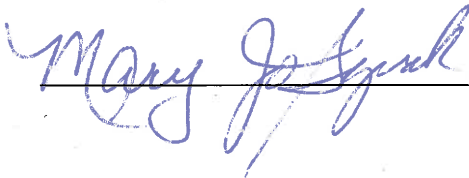
of full age, being duly sworn, according to law, says that he/she is bookkeeper of the

COURIER POST

and that a Notice, of which the annexed is a true copy, was published daily in the *Courier Post*, on the

6th day of October 2017

Sworn and subscribed before me 6th
this _____
day of October A.D. 2017



Notary Public

